

Please complete the form and return it to BCCERT Office

*(Viale Belfiore 10, 50144 Firenze, Italy) phone 0039/055/0988380; fax: 0039/055/3241122
 e-mail: teresa.natali@breastcentrescertification.com - www.breastcentrescertification.com*

All fields are mandatory in order to be able to properly formalize and send the Certification agreement

<u>Hospital</u>	
<i>(Please note that the details indicated below will be reported in the invoice)</i>	
Hospital Corporate Name	
Address(of the registered office)	
Town	
Zip Code	
Country	
VAT number	
C.I.G (applicable only for Italian Public Hospitals)	
<u>Legal Representative</u>	
Title	
Surname and Name	
Phone	
Fax	
E-mail	
<u>Referring Person for administrative matters</u>	
Surname and Name	
Phone	
Fax	
E-mail	
Name and address where to send the invoice <i>(if different from what indicated above)</i>	

Breast Centre

(please note that the data indicated below are those of the Main Referring Site, entitled of the agreement and will be reported on the Certificate)

Name of the Breast Centre	
Address(of the registered office)	
Town	
Zip Code	
Country	

Breast Centre Clinical Director

Title	
Surname and Name	
Phone	
Fax	
E-mail	

Contact Person

(referring person for the organizational matters during the whole procedure, if different from Clinical Director)

Title	
Surname and Name	
Phone	
Fax	
E-mail	

Critical Mass

Please indicate the number of newly diagnosed cases of primary breast cancer (at all ages and stages) treated in your Breast Centre in the calendar year prior the application

YEAR:	N° of cases:
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Discipline	Eusoma requirement	Please indicate the number of specialists present at your Centre
Breast surgery	Each surgeon of the Breast Centre operating on breast pathology must be dedicated and specially trained in breast surgery ,spend at least 50% of their working time in breast disease and carry out the primary surgery on at least 50 newly diagnosed cancers per annum	
Breast radiologist	Each radiologist of the Breast Centre, to be considered breast specialist, must spend at least 30% of his/her working time in breast imaging and read at least a minimum of 1000 mammography cases per year (5000 cases for those participating in a screening programme)	
Breast pathology	Each specialist pathologist reporting breast cancer must report on at least 50 primary breast cancer resections per year	
Breast Care Nursing	To be considered a breast specialist, the nurse must be dedicated full time to breast disease	
Breast Medical Oncology	To be considered a breast specialist, the medical oncologist must spend 50% of his/her working time in breast cancer	
Breast Radiation Oncology	To be considered a breast specialist, the radiation oncologist must spend at least 40% of his/her working time in breast disease	

**For the services indicated in the table below, Eusoma document accepts the outsourcing.
 If your breast Centre has given in outsourcing one or more of the following services, the multisite is not applicable**

Please indicate if, for such services, your centre has an outsourcing agreement

Breast Centre services/processes	OUTSOURCING	
	YES (outsourcing agreement in place)	NO (the service is available at the Breast Centre)
Magnetic resonance		
Core biopsy		
Breast medical oncology		
Breast radiation oncology		
Clinical genetic		
Nuclear Medicine		
Palliative care		

In case of multisite Breast Centre

If applicable, for any service/process listed in the table below please indicate the information requested

Breast Centre services/processes	Name and address of the site where the service/process is provided (if possible please indicate approx distance from the main referring Centre)	Name of the Head of each <u>LOCAL SITE</u> and n° of <u>specialists present</u>
Breast surgery	Site 1	
	Site 2	
	Site 3	
Breast radiology	Site 1	
	Site 2	
	Site 3	
Breast pathology	Site 1	
	Site 2	
	Site 3	
Breast care nursing	Site 1	
	Site 2	
	Site 3	
Breast Medical Oncology <i>(please fill in this section only if the service is not in outsourcing)</i>	Site 1	
	Site 2	
	Site 3	
Breast Radiation Oncology <i>(please fill in this section only if the service is not in outsourcing)</i>	Site 1	
	Site 2	
	Site 3	
Other services		
- outpatient clinic	Site 1	
	Site 2	
	Site 3	
- genetic service	Site 1	
	Site 2	
	Site 3	
- clinical genetics clinic	Site 1	
	Site 2	
	Site 3	
-physiotherapy	Site 1	
	Site 2	
	Site 3	
-psychological support	Site 1	
	Site 2	
	Site 3	
- palliative care	Site 1	
	Site 2	
	Site 3	
- nuclear medicine	Site 1	
	Site 2	
	Site 3	

Together with the application form filled in please, return a copy of the agreement in place with the different external sites of your Breast Centre, signed by the Local Director of each site (for more information please refer to paragraph 10 of Certification Rules and Regulation available at www.breastcentrescertification.com)

Please indicate any additional information about the organization of your centre you may consider useful

Mandatory entry requirements prior the application (not applicable for preliminary audit):

1. the Breast Centre has a database validated by Eusoma (validation not older than 2 years)
2. the Breast Centre has a critical mass of 150 newly diagnosed cases of primary breast cancer (at all ages and stages) coming under its care each year
3. the Breast Centre has a Clinical Director

For any additional information about the procedure, please download the "Certification Rules and Regulations" on Breast Centres Certification website, www.breastcentrescertification.com.

Preliminary Audit (if required) € 1.000,00 + VAT (*)

Preliminary Audit for multisite (if required) € 2.000,00 + VAT (*)

(*)The costs for the Preliminary Audit are just defined for the Breast Centre of European countries; for Breast Centre operating in other continents ITALCERT must make a specific offer.

Costs incurred by auditors

Travel and accommodation expenses (including room and board expenses), incurred by auditors will be reimbursed by the Breast Centre after the visit. Breast Centres Certification will take care of collecting all the documents and sending the original of tickets/receipts to the Centre (if applicable a lump sum reimbursement can be foreseen). In case of travel by car, if applicable the costs reimbursed will be € 0.50/km.

Pursuant to the Italian right and the REGULATION (EU) 2016/679 OF THE EUROPEAN PARLIAMENT AND OF THE COUNCIL of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation), we inform you that the data provided by you is collected from ITALCERT Srl for the sole purpose of carrying out the practices of administrative. The data that we require are essential for the management of the practice of certification. In the absence of your consent it will not be possible to complete the certification process. In case of obtaining the certification, the data associated with the certification (name, address, certificate number and validity) will be made public. ITALCERT S.r.l. ensures the exercise of your rights. The holder of the data processing is ITALCERT Srl, Viale Sarca 336, 20126 Milan

For the Hospital/Legal Entity
(Legal Representative)

For the Breast Centre
(Breast Centre Clinical Director)

Surname and Name (in capital letters)

Surname and Name (in capital letters)

Signature

Signature

Date: